# ANEXO II – ESTUDO TÉCNICO PARA FLEXIBILIZAÇÃO DA JORNADA DE TRABALHO NO INSTITUTO FEDERAL DO SERTÃO PERNAMBUCANO

**Identificação do Setor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**

**Atividades realizadas no setor:**

Descrever atividades realizadas destacando aquelas enquadradas nos pressupostos estabelecidos pelo art. 3º do Decreto nº 1.590/1995.

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**Relação dos servidores do setor**

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| SIAPE | SERVIDOR | CARGO |
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**Caracterização do trabalho dos servidores para flexibilização da jornada de trabalho.**

Relação de servidores do setor, com a descrição das respectivas atividades sob sua responsabilidade (Servidor/Cargo/Atividades):

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**Anexar a este documento, quando se aplicar, declaração que informe os prazos para atendimento dos serviços requisitados ao setor.**

**Tipo do atendimento/população atendida:**

( )Discente ( )Docente ( )Técnico-Administrativo ( )Comunidade externa

**Atendimentos realizados pelo setor:**

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Assinatura e carimbo da chefia imediata do setor demandante.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_ de \_\_\_\_\_\_\_\_\_\_\_\_\_\_ de \_\_\_\_\_\_\_\_\_